

**SVOR Bulk File Requests**

The Montana Department of Justice has implemented an interim policy for SVOR bulk file requests until a user-friendly online module is incorporated into the publicly accessible SVOR site. Bulk file extractions are manual and require IT resources which will temporarily impact the timeliness of any request and include associated costs.

- ☐ Requestor must submit a completed SVOR Bulk File Request form which includes a signed disclaimer.
- ☐ Bulk file extraction fee of \$550.00 per request must be paid within two weeks of submission.
- ☐ Data extracts will be returned electronically to the e-mail listed below by the Montana Department of Justice to the Requestor within 10 working days.

Date: _____

Name of requestor: _____

Company represented: _____

Company Address: _____

Phone Number: _____ E-mail: _____

Classification: ☐ Media ☐ Private Vendor ☐ Student ☐ Background Agency☐ Other: _____Offender type requested: ☐ Sex Offenders ☐ Violent Offenders ☐ Both

Purpose for your request: _____

DISCLAIMER

The data provided in this extract is updated every 24 hours and therefore is only valid for a **maximum of 24 hours** from the time the extract is dated. The Montana Department of Justice makes no warranty, either express or implied, as to the accuracy, timeliness or completeness of any information obtained through this extract after 24 hours has passed from the time of access.

The Montana SVOR contains both sexual and violent offenders. The requestor acknowledges violent offenders may not be merged and classified as sexual offenders and are two distinct categories.

By requesting access to a database extract, you agree to hold the Montana Department of Justice harmless for any damages, direct or indirect, and to hold the Department free from liability of any kind with regard to all information obtained through the database extract. You also agree that you will only use the information in this extract in compliance with Montana and federal law, and acknowledge that the Montana Department of Justice is not responsible for the manner in which you use this information.

☐ I have read and understand the Disclaimer☐ I understand a \$550 fee will be applied to my request and the data included in the extract is limited to: Name, Offender Type, Tier Level, Designation (non-compliant, transient, etc.), Address, City, Zip, County, MT MCA Literal Description, Non-Montana Offense.

Signature: _____